



Program Officer

for **ARK**, award-winning social innovator

full-time, permanent; based remotely (as long as you have stable internet and mobile signal)

We want a **badass** who wants to **make an impact** working with rural communities towards food security and self-sustainability

As ARK's Program Officer, you will:

- engage directly with rural communities, as you help unite them, identify their dreams and motivations, and get them to launch and manage ARK's flagship program, Feed Back
- assert yourself as a team leader, leading and coaching communities from start to finish; getting on day-to-day calls to sync, organize, and execute together on solutions
- secure insights and drum up ideas that will drive behavior change; play an integral and active role in shaping the program design and tools, from content creation to workshop facilitation
- engage with a spectrum of people, as you work with barangay captains, mayors, officials, community leaders, farmers, fisherfolk--plus ARK's own global network from Manila to NYC who will help you **grow** and further **your dreams**

You are fit for this role if you

- are a **go-getter**, independent, and loves to get things done. You are a self-starter.
- value **curiosity, respect, and fun**. You love getting to know people and working with others. This means lots of **teamwork** and figuring out **win-win** scenarios.
- want to be **passionate** about the impact and this line of work; you have **empathy** both for people you engage with and the outcomes you are driving towards to
- have around **2 to 4+ years of relevant experience, any industry**; could be more, must be super awesome if less--what we value is having demonstrated the clear ability to: manage projects and timelines; engage and build relationships with people; and quickly assess situations, relay it clearly, and come up with solutions.

Bonus points if you

- have skills in any of the following: creating decks; budgeting via spreadsheets; survey design & tools; social media marketing; writing & storytelling; life-coaching; being fun in video calls
- know your way around or have experience with local government, especially on budgeting, organizational structures & policies, and setting up partnerships with agencies & municipalities
- are fluent in Bisaya or other dialects; better-than-okay Tagalog



Want in?

Email us at join@ruralkids.org

Subject: "I want to join the badass team"; we prioritize who emails first! Our candidacy process includes the opportunity to join ARK for a week or two, and see if it's a fit for you! Career-shifts are welcome!

Tell us about yourself.

On your email please include your:

1. resume
2. letter – that sheds light on:
 - a. What aspect of ARK or the programs do you really like?
 - b. What of your talent and experience do you want to contribute?
 - c. What do you want to learn, gain or achieve in your tenure with us?
 - d. How will working with ARK bring you closer to your dream or help you in your next venture say in 2 years or 5 years time?
 - e. What failure in your personal or professional life that you experienced do you still think of until today? What lessons did you learn and how did you get up from your stumble?
 - f. What are 3 things that your friends love about you? What do they all wish you would grow into?
 - g. the blanks (please fill in):
 - i. My heart skips and sings when " _____ ".
 - ii. When the going gets tough, I " _____ "
 - iii. I need _____ first thing in the morning, no matter what.
 - h. Your earliest availability for an interview and a start date
3. Portfolio of work or narrative of the impact that you have made, cannot forget, and want to share

ARK solves with rural communities to create a path to secure their food, kids' schooling and a sustainable future. Our claim to fame is our innovative P2.50 school lunch, the world's first & only self-sustaining school lunch. As the pandemic closed down schools and made communities at-risk for hunger and strife, ARK pivoted and created Feed Back - a neighborhood vegetable exchange. This program enables communities to source their food from within and generate excess to sell to nearby villages and towns. Join ARK at the leading edge of social impact: believe in our partners, create markets, and solve for true sustainability and a clear exit.